

# March 2020 AWSC Meeting Approved Minutes

Saturday, March 7, 2020

9:00am-3:00

*Hotel Mead, Wisconsin Rapids, WI*

## March 2020 AWSC Attendees & Reports

**Present column:**

*P=Present,*

*E=Excused,*

*A=Absent (unexcused)*

**Report column:**

*R=Posted Report,*

*O=Oral Report*

*Contacts are encouraged  
but not required to  
attend.*

OFFICERS		Present	Report
<b>Delegate</b>	Susan B.	P	O
<b>Alt Delegate</b>	Debbie H.	P	O
<b>Chairperson</b>	Ann J.	P	O
<b>Secretary</b>	Linda D.	P	R
<b>Treasurer</b>	Jim D.	P	O
<b>Active Past Delegates</b>	Don B.	P	O
	Carol V.	P	O
LIAISON		Present	Report
<b>SE WI AFG-AIS</b>	Jeri V.	P	R

COORDINATORS		Present	Report
<b>Alateen Coordinator</b>	Renie M.	P	R
<b>AAPP</b>	Joanne F.	P	O
<b>Archive Coordinator</b>	Sharyl M.	P	R
<b>Assembly Coordinator</b>	Iris R.	P	R
<b>Convention Coord.</b>	Terri R.	P	R
<b>Group Records Coord.</b>	Rhonda P.	P	R
<b>Literature Coordinator</b>	Donna D.	E	
<b>Public Outreach Coord.</b>	Cheryl A.	P	O
<b>Web Site Coordinator</b>	Dan G.	P	O

<b>DISTRICT REPS</b>		Present	Report
<b>1</b>	Brenda M.	P	O
<b>2</b>	No DR		
<b>3</b>	No DR		
<b>4</b>	No DR		
<b>5</b>	Sue B.	P	R
<b>6</b>	Sandi H.	P	R
<b>7</b>	Denny B.	P	O
<b>8</b>	Beverly H.	P	R
<b>9</b>	Laurie P.	P	
<b>10</b>	Lisa L.	P	R
<b>11</b>	Rhonda S. (Alt.)	P	O
<b>12</b>	Michelle M. (Alt.)	A	
<b>13</b>	No DR		
<b>14</b>	No DR		
<b>15</b>	No DR		
<b>16</b>	No DR		
<b>17</b>	No DR		
<b>18</b>	No DR		
<b>19</b>	No DR		
<b>20</b>	No DR		
<b>21</b>	Iris R.	P	R
<b>23</b>	No DR		
<b>24</b>	Marge R.	A	
<b>25</b>	Mary K. (Alt.)	P	O
<b>26</b>	No DR		
<b>27</b>	Suedene R.	A	

## Iris R. – Meal Ticket Explanation Announcement

The meeting was opened at 9:06am with a moment of silence & the Serenity Prayer.

**Traditions ~ Concepts/Warranties ~ Anonymity ~ Courtesy Rules ~ Rules of Discussion ~ Announcements**

### Welcome & Introductions

*Special guests, our Partners-in-Service*

*No Partners in Service, 2 guests*

*41 is a full panel. Present are 5 Officers, 9 Coordinators, 13 DRs and 2 Alternates = 29 present today. Quorum is 15% x 42=6.15*

*Simple majority=13, 2/3=16, 3/4=18 - Straw Poll voted for 2/3 majority today*

Motion to seat AFGSEWI AIS/LDC Program Director/Liaison (Jeri V.) with voice but no vote.

**Jim D. moved to seat Jeri V. at all AWSC meetings of this panel with a voice but no vote. Rhonda P. 2<sup>nd</sup>. Motion carried.**

Announcements – Lunch at 12pm

An evaluation for this meeting is available to be completed and handed in today.

### Secretary and Treasurer Reports

Approval of Minutes from Fall 2019 AWSC Meeting – Linda D., Secretary

**Iris R. moved to accept the minutes of the Fall 2019 AWSC meeting as presented. Laurie P. 2<sup>nd</sup>. Motion carried.**

Approval of End-of-Year 2019 Financial Reports including Abundance Update & Audit Results – Jim D., Treasurer

Budget vs Actual – We took in less than we budgeted for.

Income -Budgeted \$12,600.00/Income \$9,347.29

Expenses – Budgeted \$8,500.00/Expenses \$10,926.29

Financial Report – Jim D., Treasurer

Account Summaries

Convention - Surplus \$4,277.29 to be given to Area

Midlake – Deposit of \$500 should be listed as for Midlake 2021; balance \$41,120.

Working Fund - \$6,237.03 balance (checking account)

Abundance Fund - \$2,543.40 from 2019. \$7,638.86 expected for 2020. Unspent Abundance Funds will be donated to WSO at the end of 2020.

Prudent Reserve - \$14,112.29 in 3 CDs that mature every 3 years.

Literature - \$8,592.60 value on hand.

Balancing the books - \$1,176.61 Working Fund Excess – any excess at end of 2020 will be donated to WSO.

\$49,521.87 total assets

**Debbie H. moved to approve the 2019 financial reports as amended. Joanne F. 2<sup>nd</sup>. Motion carried.**

March 6, 2020 audit results - Iris R., Renie M., and Jim D. accepted the books as presented.

There are two parts of the Treasurer position: bookkeeping and Chair of the Finance Committee. Jim would like someone to be a Co-Treasurer, and he has asked for a volunteer to take over as the Chair of the Finance Committee, but no one has stepped up; there is no one on the Finance Committee. He asked for some accounting software, which is considered equipment per the Policy Manual. QuickBooks costs about \$500 per year; also, expense software would be helpful. A suggestion was made to hire a part-time Bookkeeper/Accountant, who may already have software. The discussion was tabled pending more information; may be brought up at the Spring 2020 Assembly.

## Special Projects (Abundance Fund) Reports & Requests

### Current Projects:

Public Outreach – Cheryl A.

*Forum Project – Subscriptions are being renewed*

*Business cards for First Responders/Law Enforcement*

*Attend AA Area 74 and 75 Conferences – Al-Anon/Alateen information table at both conferences. Al-Anon Faces Alcoholism and Forum magazines were handed out. There was very little Al-Anon/Alateen participation at those conferences; more participation is encouraged.*

Technology Committee– Debbie H.

*Remote Access to Meetings (Webex subscription)*

*Dan G. needs volunteers to help monitor the Webex meetings*

*Can be used for local meetings as well as AWSC and Assemblies*

*There are other lower cost remote meeting subscriptions (TEAMS-free with Microsoft; and ZOOM)*

*New Area computer purchased (for Secretary use during this Panel 59) - includes Office 365 and Norton 360 software.*

### Special Project Requests:

*New Area computer (for Group Records Coordinator use for this Panel 59) \$700 total budget – would utilize the Current Office 365 and Norton 360 subscriptions.*

***Terri R. moved to purchase a laptop computer for Group Records Coordinator use during this Panel 59, not to exceed \$700. Iris R. 2<sup>nd</sup>. Motion carried.***

*District 10 (Timi) requested Special Project funds for Spring 2020 Assembly circuit speaker, (airfare, 4 meals, 2 nights lodging) - \$544 estimated expenses. It was suggested to keep the Assembly as business only; have a speaker at the Convention. There was concern about a speaker lengthening the Assembly timeframe.*

***Iris R. moved to approve the reimbursement of \$650 to District 10 for a speaker to pay for flight, registration, 4 meals, and 2 nights lodging for Spring 2020 Assembly. Rhonda P. 2<sup>nd</sup>. 11 for, 6 against, 3 abstain. 16 in favor is needed for 2/3 vote to carry. Motion did not carry.***

### Active Past Delegate Defined Task Force Report – Don B., Chair

**Task Force comprised of Don B., Jan C., Brenda M. and Arla P.**

Don read the Task Force Background, Charge, and Summary To-Date (definition of Past Delegate; Area service structure; job description and duties; attendance; eligibility; and Area expense reimbursement.) Concern about the qualitative definition of “Active” Past Delegate (difficult to accurately define.) The recommendation will be presented to the Spring 2020 Assembly for their consideration and approval.

### Announcement

Susan B., Delegate, will attend 60<sup>th</sup> Annual World Service Conference – April 20-24, 2020.

Send cards of encouragement to her during the World Service Conference. Susan requested individuals and groups to make “Love Gifts” to take to World Service Conference. An envelope for donations to help defray Susan’s personal expenses while at the conference was passed around.

**Break for lunch @ 12Noon – meeting will resume at 12:55.**

**The meeting resumed at 1:15pm.**

## Reports

### Standing Committees & Their Sub-Committees

Convention Planning Committee (CPC) – Iris R., Chair and Carol V., Co-Chair

Teleconference meetings

Would like a Committee Secretary

Currently no Raffle Chair

There will be a buffet and a DJ

Debbie H., Publicity Chair, needs a Co-Chair; help with email communications; technical/website person; help with graphic design

Finance Committee – Jim D. – no report

Growing Service – Carol V., Chair

Ask-It Basket (Bev. H.)

GR/DR Orientations (Laurie P.)

Partners in Service (Joanne F.)

Lois W. Fund application being re-written

Growing Service Presentations at District Meetings, etc.

Literature (inactive) – Donna D., Chair

Public Outreach – Cheryl A., Chair

Thumb drives are available from Dan G., Technology Committee Chair, for Law Enforcement, Healthcare, and Educators presentations

Technology – Debbie H., Chair

Needs more committee members

Technical Writer

Technical General Person

Non-technical people for testing

### **Thought & Task Forces**

Active Past Delegate Defined (Don B. gave presentation in the morning)

AMIAS Procedures – no report

Assembly Format – Iris R.

Video conference will be available at every Assembly

Area Name/Legal – Rhonda P. is willing to be Chair, but needs help understanding what the Task Force should do

### **District Representatives**

District 1 – Brenda M. (new DR)

Workshop brought in \$324

District 23 (Walworth Co.) needs a DR; they collaborate with District 1 on many events

District 6 – Sandy H.

Spaghetti Dinner end of April

Three billboards in Manitowoc Co.

New Public Outreach person delivering materials to police and sheriffs

District 7 – Denny B.

Investigating sharing electronic Al-Anon literature with libraries

Provided Al-Anon presentation/information to the library staff

Concerned about declining groups

Spring workshop April 18

District 8 – Bev H.

Workshop on Intimacy book – 60 attendees

Annual Spaghetti Dinner March 28; Speaker is Chuck C. from CA

Sponsorship Workshop April 19

New District Alateen Coordinator

District 11 – Rhonda W. (Alternate DR)

March workshop was successful

District 18 – No DR

District 20 – Lisa L.

Working on a district meeting list card  
Encouraging new Assembly format, less argumentative

District 21 - Iris R.

Fall Workshop Nov. 20

Kenosha Alano Club has a huge divide between AA and Al-Anon; in discussion with each other  
Odyssey Alateen is struggling; oldest group in Wisconsin, 11 weeks with no teens attending. Iris is willing to work on keeping it alive – welcomes ideas and helpers.

### **Coordinators & Liaison**

Liaison – Jeri V.

15% increase in Beginners Meeting attendance since 2019  
March 28 – AIS/LDC Fundraiser (formerly Snow Ball)  
2 panels, luncheon, speakers, raffle

AAPP – Joanne F.

4 Alateen groups marked for deletion, 5 inactive Alateen groups  
June 15 deadline for AMIAS certification  
AAPP training next weekend  
Documentation must be held for 7 years per DOJ; Looking for locking file box (required)  
Has a password protected USB drive  
Digitized AMIAS records

Alateen – Renie M. – no report

Assembly – Iris R.

Needs host districts for Spring and Fall 2021 Assemblies  
Current Hotel Mead contract will be honored thru 2023; price may change in 2024

Archives – Sharyl M.

Working with Jamie C., former Archivist, to re-organize the materials and job description  
Working on getting Group Histories, Personal Histories, Archives Gift Submission Form

Convention – Terri R.

Convention booked for 2020, 2021, 2022 at Chula Vista Resort

Group Records Coordinator - Rhonda P.

As of 2/8/20 – 318 active groups, 119 inactive, 6 reported not meeting, 18 no mail status

Webmaster- Dan G.

Reports sent in .pdf format makes posting easier  
Area website is paid for 3 years  
Revising the website  
Remote accessibility for Area meetings is available

### **Officers & Past Delegates**

Delegate – Susan B.

Mentoring a new Delegate for World Service Committee

Past Delegates

Don B. - Chair of 2021 Midlake monthly planning committee (need to be AMIAS)

Alateen information starts at the Al-Anon meetings (use the table tent at Al-Anon meetings)

Carol V. - Will be attending the US NCRDM and will be providing a Growing Service Committee presentation in Indianapolis

Alternate Delegate/Forum Coordinator – Debbie H. – The Forum needs submissions. Debbie will attend the NCRDM.

### **Afternoon Breakout Session**

“Are we ready to plant the seeds of growth?”

Assembly format change

How to keep attendees awake after lunch -have break-out session right after lunch

Have evaluation forms at one AWSC and Assembly per year

Allow guests to sit with the AWSC members

Workshop topics: Growing in Service, Concepts of Service, Reaching Out, Slogans, Rules of Conduct, guests from unrepresented districts need to understand that they must be elected in advance to have a voice and a vote

Using KBDM in advance of the meetings

Website use training

Goals for each Panel/year

Disconnect because of lack of DRs

Service Sponsorship/mentoring

Meeting in person has benefits

Delegate or someone else help with personality conflicts within groups

Encouraging members to become more involved in Service

### **What Is Important to Take Back to Your District?**

Read the AWSC minutes in advance – they will be posted earlier

Area activities (AIS Fundraiser, workshops)

Upcoming Assembly topic

Remote Accessibility

2021 hosting district is needed

Convention Secretary and Raffle Chair needed

Invite Growing Service Committee to put on a presentation/workshop

District 10 is motivated to host the Spring 2020 Assembly

Al-Anon Faces Alcoholism magazine is available to hand out to the public

April 11 is the report deadline for Spring 2020 Assembly

August 2020 AWSC meeting is August 1

### **Adjourn**

**Don B. made a motion to adjourn. 2<sup>nd</sup> Dan G. Motion carried. The meeting was adjourned at 3:09pm.**

*The meeting was closed with the Al-Anon Declaration.*

Respectfully submitted,

Linda D., Area Secretary (2019-2021)