**August 2020**

**AWSC Virtual Meeting**

**Minutes**

Saturday, August 1, 2020

Zoom Meeting

9:00am-12:3pm

**9:00 Open with a moment of silence & the Serenity Prayer**

**Traditions/Concepts/Warranties ~ Anonymity ~ Courtesy Rules ~ Rules of Discussion ~**

**Welcome ~ Introductions ~ Announcements**

**9:30 Voting Procedures for Today’s Meeting**

The choices are Simple Majority (13 needed) or 2/3 (19 needed). There are 31 possible eligible voting members; 25 attending the meeting today. (Jeri V., Liaison, has no vote). The voting poll result was Simple Majority.

**9:45 Secretary Reports - Linda D.**

Approval of March 2020 AWSC Unapproved Meeting Minutes

Rhonda P. - Remove “ish” from the timeframe and add last initials for District 11 DR (Rhonda S.)

**Terri R. moved to approve the March 2020 AWSC Minutes as amended. Bev. H 2nd. Motion carried (24 voted.)**

**10:00 Treasurer Reports – Jim D.**

 **Approval of Mid-Year Financial Reports**

**Mid-year Income and Expenses**

We have $5,300 in the checking account, approximately $2,000 in savings, accumulated interest, $750 income from literature sales. We spent a little more than we brought in. The uncategorized income item was for a purchase that was paid for from the checking account; there is a matching expense item in the report. Approximately $4,000 was taken from the Abundance Fund - $3,000 left over from last year, the rest was spent for a new computer. There were expenses for March AWSC meeting, and Officers and Coordinators expenses listed.

**Balance Sheet**

We have $10,000 in the Abundance Fund. Jim will open a new CD for $4,300 to bring the prudent reserve to $18,400. The literature value is ~~$~~8,592 as of the end of 2019. $48,000 total assets.

**Rhonda P. moved to accept the Treasurer Reports as presented. Don B. 2nd. Motion carried. (23 voted.)**

**Financial Status Including Abundance & WSO Appeal**

**Proposed 2021 Budget**

 Jim suggests that we use the 2020 budget for 2021 due to the COVID19 situation. The Tech Committee has an $1,800 budget, which they will need to spend. Virtual meetings will cost less than the face-to-face meetings. There will not be face-to-face Fall 2020 AWSC or Assembly meetings in 2020, so no expenses there. Donations are less than they were last year.

After 2021 there will no longer be an Abundance Fund. The Assembly approved that Abundance Fund be split into thirds for 2018, 2019 and 2020. Any amount not spent in a calendar year would carry over to the next year and any remaining at the end of 2020 would be donated to WSO in 2021. As of now there is $10,000 left in the 2020 Abundance Fund; $3,000 is carryover from 2019 and $7,000 was the portion allotted for 2020. If there are no Special Requests in 2020, $3,000 will carry over from 2019 and be added to the amount not spent in 2020. In 2021 the balance of the Abundance Fund will be donated to WSO. A suggestion was made to have a separate line item added to the 2021 budget for a donation of $1,000 to WSO, which would be in addition to what is contributed from the Abundance Fund. The Proposed 2021 Budget will be sent out so that the groups can review it before the Fall 2020 Assembly.

 A straw poll was taken to add a line item for $1,000 donation to WSO to the Proposed 2021 Budget. The straw poll passed - 75% in favor (24 votes.)

**Iris R. moved to accept the 2021 Proposed Budget as amended. Rhonda P. 2nd. Motion carried 100%.**

**Terri R. moved to give Jim D., Area Treasurer, permission to send out the following Proposal to the groups for discussion in advance of the Fall 2020 Assembly.**

 **Proposal for the Fall 2020 Assembly:**

 **1. Send $5,000 to WSO from the Abundance Fund immediately after the Fall 2020 Assembly.**

 **2. Send the 2020 Abundance Fund end-of-year balance to WSO in 2021**.

 **Pete M. 2nd. Motion carried 96%.**

**10:30 Active Past Delegate Task Force Report – Don B.**

If a Past Delegate from another Area wants to join the Area 61 AWSC, their status in their previous Area would be checked, and they would have to attend 3 meetings in our Area before being accepted. The Area 61 Past Delegates job description is on the Area website.

Ann J. will work on creating an Area Procedure Manual. A suggestion was made to add the Active Past Delegate Report to a Procedure Manual as it is written, although it contains Policy. A suggestion was made to use the report to create an Active Past Delegate job description.

 **10:45** **Special Projects Reports & Requests for Abundance Funds**

There have not been any Special Project requests yet for 2020, but requests can still be made.

All on-going Special Projects from 2019 have spent their funds but are not necessarily completed:

Public Outreach Forum Project

Funds for members to attend AA Conferences

Business cards for First Responders/Law Enforcement

Tech Committee remote access to meetings

New Area computer to be used by the Group Records Coordinator

**11:00 Proposed Policy Changes and Additions – Carol V.**

 **Election Requirement Addition**

 *Proposed Change (according to Area autonomy:)*

 *To stand for Delegate or Area Officer, a member needs to have served a three‑year term as a District Representative (DR), remained active at the Area level (as a Coordinator, a member of a Standing Committee, Thought or Task Force), regularly attend Area Assemblies and Al‑Anon meetings.*

A discussion was held regarding Service Manual procedures for election of Area Delegate or Officer, Area voting procedures, and Area autonomy.

**Iris R. moved to send the Proposed Election Requirement Addition to Policy to the Fall 2020 Assembly for a vote. 2nd Don B. Motion Carried 100%.**

Ann J. would like the Proposal to be sent to the groups in advance of the Fall 2020 Assembly.

**Proposed Policy Changes to Attendance**

**Proposed changes:**

*All AWSC members are to attend two (2) Assemblies and two (2) AWSC meetings per year. If unable to attend or have an alternate present, the Chairperson should be notified. Any AWSC member who has two consecutive unexcused absences from AWSC meetings and/or Assemblies will receive a written notice from the Chairperson. Upon the third consecutive unexcused absence, they will be considered inactive. In the case of a District Representative, their district Group Representatives will also receive a copy of each notification.*

A discussion was held regarding re-wording the proposal. Possibly have two attendance policies: one for Officers, one for DRs. Ann J. will send this proposal to the groups via a discussion board with the comments received so they can discuss it in advance of the Fall 2020 Assembly for consideration of inclusion to the Area policy.

**11:30 Fall Assembly Virtual Format**

The Fall 2020 Assembly will be all virtual. We need at least 51 GRs for voting, which may be 100 total people. Ann will send out a Doodle Poll to the GRs to find out how many are planning to attend and if they would like an opportunity to practice attending a virtual meeting. Members can attend a Zoom meeting with just a phone for audio only; the Tech Committee will have to figure out how they would vote. All reports and discussion boards will be sent out in advance.

 **Ideas for the Fall 2020 Assembly Format**

1. Meeting from 10am – 3pm with ½ hour lunch break.
2. Have different presentations.
3. No speakers or presentations (including reports.)
4. Have some type of social event (Friday night.)
5. Hold DR/GR orientations virtually the week before.
6. DRs may organize practice sessions prior to the Assembly.
7. DRs may organize groups to attend the Assembly together from one location. All voting members would need to be logged in to the meeting separately.
8. Offer a speaker or panel Friday night or Saturday mid-day.
9. Include group contacts/GR email addresses in our notification emails.
10. Accomplish the majority of discussions prior to the Assembly.
11. Have a deadline for registration.

**11:45 Questions on Submitted Reports**

**Susan B. - Delegate**:

The full cost of the World Service Conference was $96,022. WSO gave 3 options for reimbursing the Delegates’ 2020 expenses for the cancelled World Service Committee meeting.

1. Receive a refund at the end of August 2020
2. Donate the refund to WSO
3. Apply the refund to the 2021 Delegate’s expenses

$1,667 is the equalized expense; $2,381 is the full expense. Our Area voted previously to pay the full amount of the Delegate’s expense to attend the WSC. If no choice is made by the end of August, the Delegate will receive a refund.

**Susan B. moved that the AWSC vote to choose an option for reimbursing the remainder of the Delegate’s expense for the cancelled 2020 World Service Committee meeting. Terri R. 2nd. Motion carried (57%.)**

A discussion was held to decide on which option to choose for the WSO donation.

**Susan B. moved that the AWSC vote on which option to choose for reimbursing the remainder of the Delegate’s expense for the cancelled 2020 World Service Committee meeting. Rhonda P. 2nd. Motion carried (24 votes.)**

**Jim D. moved to re-vote using the two higher options as choices, using Simple Majority voting procedure. Susan B. 2nd. Motion carried. (57% voted to donate the remaining Delegate’s expense to WSO.)**

**WSO COVID19 Appeal Letter Results**

$509,000+ donations received

2020 contributions exceeded literature sales for the first time since 1954

WSO has a $424,000 deficit

The 2020 World Service Conference Summary is available via download at www.al-anon.org

**12:00 Announcements and Important Upcoming Dates**

There are links on our website to submit reports and meeting changes.

08/22/20 - Fall 2020 Assembly report deadline

09/26-27 - Fall 2020 Assembly

2020 Convention has been cancelled

03/06/21 – March 2021 AWSC

10/29-31/21 Convention

**Motion to Adjourn was made by Don B. Susan B. 2nd. The motion carried (100%.) The meeting was closed with the Al-Anon/Alateen Declaration at 12:23pm.**Respectfully Submitted,

Linda D., Area Secretary

(Term 2019-2021)

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| --- | --- | --- | --- |
| **Officers** |  | Present\* | Rpt |
| **Delegate** | Susan B. | P |  |
| **Alt Delegate** | Debbie H. | P |  |
| **Chairperson** | Ann J. | P | R |
| **Secretary** | Linda D. | P | R |
| **Treasurer** | Jim D. | P |  |
| **Active Past Delegates** | Don B. | P |  |
|  | Carol V. | P |  |
|  |  |  |  |
| **Liaison** |  | Present\* | Rpt |
| **SE WI AFG-AIS** | Jeri V. | P | R |
|  |  |  |  |
| **Coordinators** |  | Present\* | Rpt |
| **Alateen Coordinator** | Renie M. | P |  |
| **AAPP** | Joanne F. | P | R |
| **Archive Coordinator** | Sharyl M. | P |  |
| **Assembly Coordinator** | Iris R. | P |  |
| **Convention Coord.** | Terri R. | P |  |
| **Group Records Coord.** | Rhonda P. | P | R |
| **Literature Coordinator** | Donna D. | P |  |
| **Public Outreach Coord.** | Cheryl A. | P |  |
| **Web Site Coordinator** | Dan G. | P |  |

**August 2020**

**AWSC**

***Attendees
&
Reports***

***\*******Present column:*** *Present,
Excused,
Absent (unexcused)

Contacts are encouraged but not required to attend.*

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| --- | --- | --- |
| **District Reps** | Present\* | Rpt. |
| **1** | Brenda M. | A |  |
| **2** | No DR |  |  |
| **3** | No DR |  |  |
| **4** | Patty C. | A |  |
| **5** | Sue B. | P | R |
| **6** | Sandi H. | P |  |
| **7** | Denny B. | P |  |
| **8** | Beverly H. | P | R |
| **9** | Laurie P. | P |  |
| **10** | Lisa L. | P | R |
| **11** | Pete Mc. | P |  |
| **12** | Michelle M (Alt DR) | E |  |
| **13** | No DR |  |  |
| **District Reps** | Present\* | Rpt. |
| **14** | No DR |  |  |
| **15** | No DR |  |  |
| **16** | No DR |  |  |
| **17** | No DR |  |  |
| **18** | No DR |  |  |
| **19** | Sue G. (contact) | V |  |
| **20** | No DR |  |  |
| **21** | Deb T. (Alt DR) | P |  |
| **23** | No DR |  |  |
| **24** | Marge R. | A |  |
| **25** | Rich H. (Alt DR) | P |  |
| **26** | No DR |  |  |
| **27** | Suedene R. | A |  |

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| **Committees/Task & Thought Forces** | Chair | Present\* | Rpt. |
| Convention Committee | Iris R |  |  |
| Finance Committee | Jim D. |  |  |
| Growing Service Committee | Carol V. |  |  |
| Midlake Conference Committee | Don B. |  |  |
| Public Outreach Committee | Cheryl A. |  |  |
| Technology Committee | Debbie H. |  |  |
| Active Past Delegate Task Force | Don B. |  | R |
| AMIAS Procedures Task Force | Joanne F. & Renie M. |  |  |
| Assembly Format Thought Force | Iris R. |  |  |
|  |  |  |  |
| **GUESTS** |  |  |  |
| Steve H. |  |  |  |
| Cathy T. |  |  |  |
| Elizabeth S. |  |  |  |
| Marilyn G. |  |  |  |
| Doug H., Alt DR7 |  |  |  |
|  |  |  |  |