



**Area 61 – Al-Anon/Alateen**

Wisconsin & the Upper Peninsula of Michigan

*For families & friends of alcoholics*

**FALL/AUGUST AWSC Meeting Minutes**

**SATURDAY, AUGUST 4, 2018**

Hotel Mead, Wisconsin Rapids

Officers		*	Rprt*
Delegate	Don B.	P	O
Alt. Delegate	Susan B.	P	
Chairperson	Debbie H.	P	W
Secretary	Jaye R.	P	W
Treasurer	Ann J.	P	W
Active Past Delegates	Cathy T.	P	
	Cheryl A.	P	
	Renee H.	P	
	Carol V.	P	

Coordinators		*	Rprt*
Alateen	Mary Sc.	P	
AAPP	Mary Sc.	P	W
Archive	Jamie C.	A	
Assembly	Mary Sk.	P	W
Convention	Mary Sk	P	W
Group Records	Sandi H.	P	
Literature	Arla P.	P	W
Public Outreach	George B.	P	W
Web Coordinator	Elizabeth S.	P	
AIS/LDC Liaison	Jeri V.	P	O

DISTRICT REPS	Present*	Rprt
1 Brenda M. (alt)	P	
2 Linda D.	P	
3 No DR	-	-
4 No DR	-	-
5 Sue B.	P	
6 Selwa P.	P	
7 Matt G.	A	
8 Beverly H.	P	W
9 Carol V. (alt)	P	W

DISTRICT REPS	Present*	Rprt
10 Timi (alt)	P	W
11 Sue R. (alt)	P	
12 Arla P. (alt)	P	
13 Tina A. (contact)	-	-
14 No DR	-	-
15 Terri G. (contact)	A	
16 Cecile E. (contact)	-	-
17 No DR	-	-
18 Kathleen P.	P	

DISTRICT REPS	Present*	Rprt
19 Steve H.	P	-
20 Diane R. (alt)	P	-
21 Dan G.	P	
22 Merged with District 2		
23 No DR	-	-
24 Marge R. (contact)	-	-
25 Jim D.	P	
26 No DR	-	-
27 No DR	-	-

\* **Present column:** *Present, Excused, Absent (unexcused).* Contacts are encouraged but not required to attend.

\* **Rprt column:** *Oral report, Written posted to website: <http://area61afg.org/area-business/awsc-materials>*

9:00am- CALL TO ORDER by Debbie H. Chairperson, followed by a moment of silence and the Serenity Prayer

- Reading of the Traditions, Concepts & Warranties, Anonymity Statement, Courtesy Rules Reminders and Welcome New members were identified with an Al-Anon logo sticker.
- Seating Motion, Introductions, Lunch Count, Ask It Basket Announcement and Rules of Discussion

**Motion to seat AIS/LDC Program Director, Jeri V., with voice and no vote (by Ann J., second by Arla P.) motion carried.**

- **Officer, Coordinator and DR Reports.** Written reports are posted to website: <http://area61afg.org/area-business/awsc-materials>
  - **Secretary’s Report** – Jaye R. No corrections to minutes of previous AWSC meeting of March 3, 2018.

**Motion to accept minutes as presented (by Mary Sky. second by Dan G.), motion carried.**

- **Treasurer’s Report** – Ann J. presented Financial Reports Midyear Budget vs. Revenue report and Midyear Expense report.

**Motion to accept the financial reports as presented (by Steve H. second by Sue B.), motion carried.**



- **Delegates Report** – Don B. reported on the International Convention held in Baltimore Md. July 6-8, 2018.  
The Midlake Alateen Convention will be held in Bloomington Illinois in July. He will be sending out a report via email.
- **Alternate DR Report** – Susan B. announced the Fall Assembly flyer is complete. The Assembly will be hosted by District 11.
- **Chairperson Report** – Debbie reviewed the requirements for members to be eligible to stand for AWSC positions. 'Quotations for Service Arm Calendars' from WSO are now posted online. Jim S. has been deactivated as a passed delegate. Two members were selected to do our annual audit at the March AWSC meeting.  
We discussed of the email status of inactive past delegate Jim S.

**Motion to leave Jim S. email 'as is' and re-address it at Spring AWSC 2019 (by Debbie H. second by Mary Sky.), motion carried.**

- **Convention Coordinator** – Mary Sky. announced that Convention help is needed. A sign-up sheet was passed around.
- **Service Workshop** 'My Service Journey' - This is a workshop from 2018 World Service Conference. This was discussed. This workshop is posted on our website and can be taken to your groups.
- **Proposed September Election Assembly Procedure** was presented by Debbie H. We had discussion. Debbie will make the final decisions on matters needing decisions.
- **Overview of Policy Manual Housekeeping changes** were presented.
- **ASWC Inventory** - chair of this committee, Jami C., has moved out of state. Debbie reviewed how we got to this Inventory. She shared Jami's report. We had discussion on several portions. Brenda, Alt DR from district 1, read Matt G.'s summary about past delegate, officer and coordinator retention. Carol V. interviewed other Areas to see how they handled past delegate retention. These are some of the discussion points:

Please notify the chair if the 'Rules of Discussion' are not being followed such as time at the mic and repeating what's already been said.

Corrections were made on Matt's G. report that a member can serve 9 years at the Conference level. Lois W. and Ann W. were honorary members, not lifetime members.

Term limits at the Area level limit member's growth.

Past Delegates should not always volunteer for thought forces, task forces etc. Other members need to step up to help do this work.

Past delegates do not get to vote like GRs, GRs are the ones who vote on policy and elect officers.

A whole new panel with no experience may be a consequence of term limits. There are not many members standing in line to stand for AWSC positions.

Sometimes we need to leave our service up to our HP.

Maybe we need to let some vacancies go unfilled.

You can be of service even if you don't hold a position.

Past delegates can dominate on the Policy Committee if the number of past delegates gets to be close to the number of Officers plus the Alateen Coordinator that total 6 members.



The documents from Jami, Matt and Carol will be posted to the website.

- **Lunch**

Next step with inventory is to document the discussion and pass it to the next panel. Define what de-activation means and create a policy for re-activation.

- **Convention Committee** – there are 23 members on the committee. They meet monthly by phone. We look forward to seeing you there.
- **Growing Service** – Money is available in the budget for Partners In Service Day in Spring AWSC 2021. Money is available for travel, one overnight stay and lunch. Members can attend any AWSC meeting. DRs are encouraged to bring a guest to AWSC. They discussed a ‘partners day’ for Assembly.
- **Literature** – Convention will have a table for literature sharings. The new book Intimacy In Alcoholic Relationships has been released. 2018 order forms and catalog are online on WSO website. Credit card sales was discussed. Our goal is to have this available at Fall Assembly. Questions were asked of members to determine what credit card vendor to use.
- **Public Outreach** – from Spring Assembly :
  - Update Power point with voiceover and updated content. Members volunteered to work on this.
  - Forum Subscriptions to various organizations will be done. A decision was made to focus on private treatment centers and abuse shelters. About 425 subscriptions will be sent.
  - Distributing more CAL to general public. The Committee will focus on the regional connections ‘LD Communities’. They will ask for commitments from DRs to take packets of info with them to these meetings. The committee will have an envelope stuffing party on Friday before Fall Assembly.
  - Bi-lingual outreach cards will be made available
- **Finance** - New Guidelines for Special Projects was presented as well as Special Project Request forms. Discussion followed.
  - Policy/Procedure for Excess funds- We reviewed that the Abundance funds were dealt with by spending down 1/3 of the Abundance Funds each of the next 3 years. This procedure is for excess funds accumulated each year only, not the Abundance funds of the past. Jim presented the procedure. This will be posted to the Assembly Materials page of the website.

- **New Website domain names** were presented for consideration. Discussion followed.

**Motion made to purchase domain names ‘wiupmiafg.com’ and ‘wiupmiafg.net’ for one more year. (by George B. second by Carol V.). Motion carried.**

- **Excess Abundance Funds** Debbie reviewed our excess fund disbursement that was approved at Assembly. 1/3 of excess funds will be spent down annually in each of the next 3 years. Any funds remaining at the end of each year will be donated to WSO. Three of the projects to be completed this year were reviewed by George during his Public Outreach committee report. The process for using the Excess Abundance funds is to use the Special Project Request Forms. The projects that were already approved for this year (George’s Public Outreach Projects) will need to fill out the forms but the projects have already been approved by the Assembly. Committees, Task forces and members should start thinking about projects to use next year’s Abundance funds. The main requirement is that it will benefit a segment of our Area. Special Projects forms should be submitted to chairperson and will go through the approval process that was presented today. This is the process that will be used going forward.



- **Lois W. Fund** was rolled into the Abundance Task Force. The committee will send a letter with an application to unrepresented groups included with the Fall Assembly mailings and Policy Manual mailings by the secretary. This is to use funds to offset the costs of attending AWSC for DRs and Assembly for DRs and GRs. Partial or complete funding may be provided. Receipts for gas and meals not provided must be provided.
- **Proposed Budget** We are using a new budget format. It has a 3 year average. The budget for 2019 was presented by Ann J. The biggest change is in the Officer and Coordinator budget. This always comes in under budget because there are always members who don't always use their allotted budget. It's \$3500.00 lower than in past years. Delegates Equalized Expenses wording will be changed to 'Delegate's WSC Expense paid to WSO'. Wording was changed from Excess Funds to Abundance Funds. We will solicit Special Project Requests to use Abundance Funds for 2018. The membership agreed that it is ok to spend more than 1/3 of Abundance Funds this year and adjust the funding in subsequent years. There was a straw vote to use the Abundance Funds to keep the Reserve Fund where it should be by policy. The Convention accounting may change the budget numbers before Assembly.

**Motion to approve the budget as revised and refer to Assembly for consideration. (by Brenda M., second by Kathleen P.) Motion carried.**

**Discussion on who has a voice at Assembly?** Based on Service Manual and Policy only DR has a voice at AWSC; an alternate DR has no voice. At Assembly do a GR and alternate GR both have a voice?

Some comments:

A group should have only one voice

The groups are the ones 'in charge' and both should have voice

The chair should determine what items need the voice of all or only part of the membership.

• **Report Questions:**

- Our group has many newcomers. The last meeting at the end seemed to move toward fixing, by the newcomers. What would be a tactful way to redirect the meeting away from fixing other people or their problems during the meeting?
  - Read 'Three Obstacles to Success on page 22 in the Service Manual; The 'Newcomer Welcome' helps to define the meeting; because of the drinker, not for the drinker; Encourage sponsorship, take a group inventory around this issue; read Tradition 1 on page 39 in the Service Manual.
- What is the 'District Service Manual' that Jeri V. listed in the Abundance Task Force handout?
  - This came from a list submitted by members. Jeri stated she wasn't sure what that meant and no one came forward to explain. It probably means Al-Anon Service Manual
- What is an 'Al-Anon member in good standing?' that Debbie H. mentioned?
  - This is Debbie's term not necessarily Al-Anon terminology. It means a member consistently attending meetings.

**Motion made to adjourn the meeting (by Jim D., seconded by Dan G.). Motion carried.**

**4:07pm - MEETING ADJOURNED** by Debbie H. We closed with the Al-Anon Declaration.

*Motion made to adjourn the meeting (by Dan G., seconded by Jami C.) Motion carried.*

Respectfully submitted,

Jaye Roush

Area 61 Secretary, Term 2016-2018

**Note:** These minutes are not official until approved by the AWSC.