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**Alateen Coordinator – Connie O.:****Date:** 8/5/17**Event:** AWSC – August 4, 2018**Name:** Connie Oliver**Position:** Alateen Coordinator

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No Report

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**AREA ALATEEN PROCESS PERSON (AAPP) Coordinator – Mary S****Date:** July 3, 2018**Event:** Fall 208 AWSC August 4, 2018**Name:** Mary Sc**Position:** Area Alateen Process Person (AAPP)  
[areaalateenprocess@area61afg.org](mailto:areaalateenprocess@area61afg.org)

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**AREA PROJECTS/GOALS:**

1. WIUPMI-61 2018 AMIAS Annual Recertification was completed by the WSO deadline. Only one AMIAS had to be inactivated for failure to respond with a completed form after 5 requests via email, phone call, and direct mail.

Final AMIAS numbers will be given in the Fall Assembly report. AMIAS applications continue to be processed. Thank you for encouraging AFG members in your districts to step up to Alateen service.

2. Have begun creating a FAQ document regarding Participating Minors Information and Permission Form, and who may attend Alateen meetings. The document will also include an appeal for AMIAS to volunteer 75 minutes during the convention either during an Alateen meeting, or during Alateen/AMIAS registration across from the main registration tables. Watch for twinkling lights.

**GENERAL COMMENTS** (*time permitting*):

I've had a very busy, busy spring-summer.

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**ARCHIVE COORDINATOR – JAMI C:****No Report**

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**Assembly Coordinator – Mary Sky.****Date:** 8/4/2018**Event:** Fall AWSC 2018**Name:**

Mary Skytland

Assembly Coordinator

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**AREA PROJECTS/GOALS:**

Fall AWSC 2018

Working with Area Chair and Hotel Mead on room arrangement for the upcoming 2018 Fall Voting Assembly.

Making a list of duties throughout the year of the Assembly Coordinator for an easier transition for the new person in this position.

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**CONVENTION COORDINATOR – MARY S:****Date:** 8/4/18**Event:** Fall AWSC 8/4/2018**Name:** Mary Sky      Convention Coordinator

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**AREA PROJECTS/GOALS:**

Receiving information from various convention chairs to be ready to facilitate the event order for the upcoming Al-Anon Convention in October 2018. (please get this information to me if you have not already done so. . . thanks☺)

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**Group Records – Sandi Hanamann**

No Report

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**LITERATURE COORDINATOR – ARLA P:****Date:** August 4, 2018**Event:** AWSC**Name:** Arla Prestin**Position:** Literature Coordinator**AREA PROJECTS/GOALS:**

1. Reviewing and revising the job description for the Area 61 Literature Coordinator has been completed and has been shared with the Area Chairperson.
2. I have committed to presenting a CAL writing workshop for the WI State AFG Convention. I'm presently working with Jami C. and Carol V. to put together a Power Point for that event. Thanks, ladies!
3. Tidbits of information regarding specific CAL:

*Did You Know?...*there wasn't always a *Service Manual* to use as a resource when questions arose? The following is quoted from page 1 of the *Service Manual* (P-24/27):

"Questions pertaining to the Twelve Traditions and the Twelve Concepts of Service continually arise within our fellowship. Over the years, four booklets were introduced to assist members in resolving specific situations. In 1992, the four booklets were combined into one and retitled *Al-Anon/Alateen Service Manual* (P-24/27). This *Manual* reflects the collective experience of our membership in its ongoing effort to interpret the Traditions and Concepts of Service in a spirit of unity and harmony."

"Members seeking answers to specific questions of special situations may well find guidance within these pages. The Contents pages and an Index list the many topics addressed."

"To reflect new information and changing points of view, an online version of the Manual is updated between printings as changes are made. It can be found on the Members' Web site, [www.al-anon.alateen.org/members](http://www.al-anon.alateen.org/members). Al-Anon/Alateen members may initiate revisions to the Manual at any time by making suggestions to their District Representative, Area Delegate, or the World Service Office."

Each *Manual* edition covers 3 years span of time. Our present version spans 2014-2017. An accompanying piece of CAL called *Al-Anon and Alateen Groups at Work* (P-24) is a condensed resource for members and groups which includes meeting format, as well as ideas and information to encourage group unity.

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**Public Outreach**

**Date:** 8/5/18 **Event:** Fall AWSC (AWSC Meeting/Assembly)

**Name:** George Barker **WIUPMI (Area 61)** **Position:** Public Outreach Chair

**PROJECTS/GOALS:** *Current or long-term projects or goals proposed or active in your Committee (Please include highlights and/or issues encountered). Feel free to attach another page to continue these report items.*

**Our Mission:** *To Encourage and Empower all members to participate in increasing the visibility of Al-anon through the use of provided Public Outreach Tools.*

1. Activity since the last report:
  - a. Public Outreach Workshop presented in June for District 9
    - i. Short presentation on “How to” and the benefits of public outreach
    - ii. Hands-on event to create mailer packets for helping professionals in the counties in District 9. Each packet included 2 AFAs, a meeting list and a modified version of the WSO “Letter to Helping Professionals”. Each packet had address labels and postage applied, then mailed off to the recipients.
  - b. Public Outreach Workshop presented for District 8 (Madison Area) in March. This workshop was mostly a presentation of PO ESH at the Area Level. Plus, ideas for possible projects ranging from the most easy, basic activities to the more complex.
  - c. Work on utilization of Abundance Funds for Area Public Outreach
2. Abundance Funds for Public Outreach
  - a. Distribute more Al-Anon Literature – The first steps were taken for this Abundance project. A large order of the 2019 AFAs was placed. These AFAs will go to a variety of places, including directly to districts and for Area-wide outreach programs.
  - b. Professional Voice-Over of the Area PowerPoint presentations – An individual (pro) was contacted and is willing to assist. The next steps are to update the PowerPoints with current data and possible reduce them to fit into a shorter, 15 minute, timeframe.
  - c. Forum Subscriptions – The committee has started evaluating the list(s) of places to receive a one year subscription to the Forum magazine. Another aspect of this project includes a “Thank You” card that is slated to introduce the subscription and include Area contact information should recipients wish to look local instead of the national Al-Anon.

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**WEB SITE COORDINATOR – ELIZABETH S:**

No Report