

**Area 61 AWSC Meeting  
March 3, 2018  
Treasurer's Report**

**A. Financial Reports as of December 31, 2017**

- Budget vs. Revenue/Expenses Report
- Financial Report

**B. Treasurer's Report**

Our Area continued to add to its Abundance of Funds this year. Over all we added another \$9500 to our total Assets. Here is a look at the major differences than what was budgeted:

- The biggest increase came from our first ever Convention which had a net surplus of \$6500. Being the first convention, the Convention committee had no idea of what to expect in terms of numbers of attendees and actual expenses. They now have actual numbers to work with for the upcoming year.
- Even though our Contributions were \$3000 below the budgeted amount they were \$1500 above last year's.
- Both Assemblies continue to decline in attendance, both their receipts and expenses reflect that as well.
- Literature expenses were under budget by about 18% offsetting somewhat the 33% it was over the year before. Those amounts have more to do with CAL being sold and when large purchases are made more than anything else.
- The Officers and Coordinators overall expenses were under budget by 18%.
- Once again next to nothing was spent on Standing Committees, Public Outreach and Special Projects. These line item areas have been increased for 2018 for using some our Abundance.
- We contributed \$1000 to the WSO and also paid the total amount to send our Delegate to WSC as part of the Fall Assemblies decision of how to start using some of the Abundance.
- Nothing was added to the Reserve Fund or Equipment Fund as both of those will most likely be reconfigured right away in 2018.

The Finance Committee has submitted its changes of the Financial portion of the Policy Manual to the Policy Committee and AWSC for consideration. It is a major overhaul (as promised) in the sense of the layout and much of the specific wording but not of the policies themselves. Things that had been left out have been added in and others that were procedure or outdated have been removed. I'm sure there will be much discussion on this but in the end the Area will have a much more concise, easier to follow Financial Policy section.

The Treasurer's Job Description has been updated and the Duties are also in the process of being updated. As Treasurer, I am quite often asked the who, what, where, when and how of things that are reimbursable. The idea of a guideline to answer such questions came to me several months ago and was made clearer as the revamping of the financial policies took shape. So, I've created a Guidelines for Area Reimbursements to hopefully help members answer those questions and at the same time clarify some of our policies as to the procedures to follow regarding reimbursements. As always, any thoughts and suggestion to help improve it are welcome.

Thanks to all who have put in time and effort on the Financial Policies' updates—it's greatly appreciated.

**REMINDERS:**

1. When making contributions to the Area, be sure to complete the *Area 61 Contribution Form* and mail it along with your check. The form is available on our web site: [www.area61afg.org](http://www.area61afg.org) or you can email me at [treasurer@area61afg.org](mailto:treasurer@area61afg.org) and I will email you the form. Paper copies are also available at all AWSC meetings & Assemblies.
2. Make checks out to **WI Al-Anon/Alateen, Inc.** Please do not make them out to me.
3. Requests for contribution receipts will be honored only if you include a self-addressed stamped envelope.

Your trusted servant,

Ann J  
Area 61 Treasurer (term 2017-2018)  
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