



POLICY COMMITTEE MEMBERS		Present/Excused
<b>Delegate</b>	Don B.	P
<b>Alt Delegate</b>	Susan B.	P
<b>Chairperson</b>	Debbie H.	P
<b>Secretary</b>	Jaye R.	P
<b>Treasurer</b>	Ann J.	P
<b>Alateen Coordinator</b>	Connie O.	P
<b>Active Past Delegates</b>	Cheryl A.	P
	Renee H.	A
	Jim S.	A
	Carol V.	P
	Cathy T.	P

Visitors		
INVITED GUESTS		Present/Excused
<b>AAPP</b>	Mary Sc	P

**7:05pm - CALL TO ORDER** by Debbie H. followed by a moment of silence and the Serenity Prayer

1. Reading of the Concepts & Warranties, around the room
2. Minutes from the prior Policy Committee Meeting on 8/5/2016, Jaye R.

*Motion made to accept the minutes as amended (by Cathy T., seconded by Susan B.).*  
**Motion carried.**

**PRIORITIZED AGENDA ITEMS**

1. **Area Name** to be used in our Policy Manual, Don B. We discussed this for about an hour. Comments included: WIUPMI is used at WSC except by Group Records.

- Our area name is historical.
- Members don't know Area61 but can figure our WIUPMI.
- If a group number is not used on donations they will be credited according to the location it was sent from.
- Can we slowly start to include it on new documents and policy revisions?  
 A straw poll was taken as to the use on the front cover of our Policy Manual. Adding (WIUPMI) to the cover was the consensus.

*Motion to table discussion to the next meeting (by Jaye R., second by Cheryl A.)* **Motion carried.**

**2. Define Policy vs. Procedure** Debbie H., Background materials from *AFG Connects* as well as Area 61 email discussions were distributed prior to the meeting. It was suggested that members bring back to the committee only what is policy from the policy book and a task force will follow up. We discussed the idea of spending money for a task force to meet. We decided we needed a definition of POLICY. A task force was created with Carol V. as chair and including Cheryl A., Cathy T. and Ann J. We will also ask for other members with experience on this subject to join the task force at tomorrow's AWSC meeting. Their mission is to define what is POLICY and what is not. Members should send what they think the definition of POLICY is to Carol V. by March 17<sup>th</sup>. Policy committee members should also send what they believe to be policy to the task force. There was no deadline set for this part.

**3. Liability Insurance for Area owned CAL**, Ann J., One insurance carrier quoted \$112.00 per year for up to \$10,000 items. This could possibly include coverage for laptops, printer, etc. This item would be put on the next budget and approved at Fall Assembly. Area 61 Treasurer commented that our finances would be able to withstand a loss of this kind. We generally have between \$5,000 and \$8,000 of CAL at any time. The Finance committee will inform the Policy committee if it recommends getting insurance by our fall Policy committee meeting.

**4. Alateen revisions on pages 13 &14 in Policy Manual**, Mary Sc., We reviewed the suggested changes on page 13 and found them to be housekeeping changes. We tabled page 14 until the Policy vs Procedure task force finds that this is process and not policy.



*Note: We would benefit from a historical log of motions the Assembly has voted on. This should be part of the secretary's job duties. AWSC members will be asked to help.*

**5. Shortened Fall Assembly revisions,** Jaye R. reviewed the suggested changes. We found them all to be housekeeping. These will be presented at the AWSC meeting.

**6. Liaisons seated at Area meetings,** Carol V. explained the current liaison from the AIS/LDC is paid and cannot vote. Policy needs to change due to this. This is the suggested change from:

Policy Manual Page 1:

**Area World Service Committee (AWSC)**

3. OTHER MEMBERS are: District Representatives (26), **Liaisons** and Active\* Past Delegates. (5/86) (5/91) (5/05) (9/14)
4. **A liaison may attend AWSC and Assemblies at the discretion of the Chairperson and will have voice but no vote.**
5. POLICY COMMITTEE MEMBERS are...
6. AWSC meetings will be centrally located.....

*Motion made to approve this language and refer this policy to the AWSC for consideration (by Susan B., second by Cheryl A.) **Motion carried***

**10:01pm - MEETING ADJOURNED** by Debbie H.

*Motion made to adjourn the meeting (by Cathy T., seconded by Ann A.). **Motion carried.***

**NOTE:** The next Policy Committee meeting is scheduled for Friday, August 4, 2017.

Respectfully submitted,  
Jaye Roush  
Area 61 Secretary, Term 2016-2018

**Note:** *These minutes are not official until approved by the Policy Committee.*