



POLICY COMMITTEE MEMBERS		Present/Excused
<b>Delegate</b>	Don B.	P
<b>Alt Delegate</b>	Susan B.	P
<b>Chairperson</b>	Debbie H.	P
<b>Secretary</b>	Jaye R.	P
<b>Treasurer</b>	Stacy S.	P
<b>Alateen Coordinator</b>	Connie O.	A
<b>Active Past Delegates</b>	Cheryl A.	P
	Renee H.	P
	Jim S.	E
	Carol V.	P
	Cathy T.	P

Visitors		
<b>Linda D</b>		
<b>Elizabeth S</b>		
<b>Kathy M</b>		
INVITED GUESTS	Present/Excused	
<b>Mary Sk.</b>		

**7:02pm - CALL TO ORDER** by Debbie H. followed by a moment of silence and the Serenity Prayer

1. Introductions
2. Reading of the Concepts & Warranties, around the room
3. Minutes from the prior Policy Committee Meeting on 3/5/2016, Jaye R.

*Motion made to accept the minutes as presented (by Cheryl A., seconded by Susan B.).*

**Motion carried.**

**PRIORITIZED AGENDA ITEMS**

**1. Policy Committee Purpose, Carol V.**

The following statement from the Policy Committee Task Force was discussed. It encompasses all the committee does besides the Policy Manual.

The Policy Committee is composed of all Area 61's officers, all active Past Delegates, and the Alateen Coordinator. The Chairperson calls a Policy committee meeting when one is needed. The Policy Committee decides and brings recommendations to the AWSC on issues or projects that involve Area 61 policy, public relations, or the Traditions, as these may arise. The Policy Committee is often asked to help when there is confusion about how a specific Tradition applies to a new or controversial situation in Area Al-Anon or Alateen. It may consider any issues or projects submitted by any Al-Anon member, reconsider a decision already made if any part of the fellowship dissents, and also reports minority views. The Policy Committee may in their discussions help the chairperson to set agendas. In an emergency, when immediate action is necessary, its decision is binding so far as that particular incident is concerned. But this decision does not necessarily become part of the overall policy, unless approved by the Assembly members. If wording or intent of Area policies are to be changed, it is done at the Assemblies.

Most of the wording from page 79 of the 2014-2017 Digest of Al-Anon and Alateen Policies under 'Channel for Arriving at Policies.'

*Motion to recommend the AWSC bring the statement to Assembly for a vote (By Susan B., seconded by Cheryl A. **Motion carried.***

**2. Convention Committee, Cathy T.**

The question of committing our State Convention to the Chula Vista resort for 2018 was discussed. There are two events we should consider before reserving dates at Chula Vista for 2018. The major event of Al-Anon's International Convention in Baltimore over the July 4<sup>th</sup> weekend. AA will hold their Area 75 Conference at the same venue one week before our planned date. We decided to as the GR's at the Fall Assembly and send out a survey to the membership. Chula Vista will wait until after Assembly to get reservations set.

**3. 2017 Assembly Format. Mary Sk.**

We decided the price of the shortened 2 day Assembly be \$15.00 to match the fee of the 2 day



Spring Assembly. We discussed having a speaker from WSC. We decided to have a lunch speaker like we do at Spring Assembly.

*\*Note: Jaye R. will locate all the places in our Policy Manual that may be affected by our State Convention and our shortened Fall Assembly*

4. **Assembly Coordinator Position Transition**, Debbie H. and Mary Sk  
 Mary Sk. Is now our Assembly Coordinator, no longer just acting as if. We discussed updating our 'Hand Me Down' policy for transitioning to our newly elected officers and coordinators after the Election Assembly.
  - a. We need to get liability insurance for our \$5,000-\$8,000 of CAL that resides with our Literature Coordinator. Pending
  - b. Convention Reserve Fund will not be needed. It will be paid for with Area funds and monitored with budget line items.
  - c. We discussed removing Special Projects line item from the budget and include the monies in Special Projects. This would necessitate changing special Project Guidelines.
5. **Finance Committee**
  - a. Liability Insurance for CAL  
 Insurance for our \$5,000-\$8,000 of CAL that resides with our Literature Coordinator. Pending
  - b. Convention reserve fund is not needed. The convention will be paid for with Area funds through budget line items.
  - c. The 2017 Proposed budget eliminates Action Committee and increases the line item for Special Projects
6. **Midlake Alateen conference Task Force**, Don B.  
 A Midlake Task Force Reviewed and updated 'Midlake Guidelines' and hope they will adopted by all three areas involved.  
 The committee revised Area 61 rules for Participation Minors at Area Events as follows:

**AREA/DISTRICT EVENTS**

**INCLUDING CONFERENCES/CONVENTIONS/ASSEMBLIES (3/91) (9/08) (9/12)**

1. All participating **Alateens minors** must be accompanied to the event by an Al-Anon Member Involved in Alateen Service (AMIAS), ~~sponsor~~ or parent/**guardian**, to whom they will BE DIRECTLY RESPONSIBLE FOR THE DURATION OF THE EVENT.
2. A Participating **Alateens' Minors'** Information and Permission Form MUST be signed, notarized and presented before they will be permitted to complete registration or take part in the activities. The AMIAS or parent/**guardian** should keep the original copy in their possession for the duration of the time the Alateen member is in their charge.
3. Participating **Alateens minors** attending the event shall arrive and leave as a group with their ~~sponsor~~, AMIAS or parent/**guardian** who should have knowledge of their group member's whereabouts at all times.
4. All AMIAS bringing participating **Alateens minors** should be aware of Safety Procedures and Responsibilities as outlined in Alateen Safety Guidelines G-34.
5. **AMIAS have the right to refuse to bring any Alateen member whom they think will not abide by these rules, always remembering to place principles above personalities. AMIAS have the right to refuse to bring any Alateen member who they do not think will abide by these rules, always remembering to place principles above personalities.**
6. Participating **Alateens minors** must at all times conduct themselves properly for the safety, comfort, welfare, and enjoyment of all persons attending this event. AMIAS and other Alateen members should not accept unacceptable behavior such as swearing, rudeness, running in the halls, unnecessary noise, members being drunk or high, etc. All Alateen members are to remember that what they do reflects on their group, the event, and the name of **Al-Anon/Alateen** as a whole.
7. All participating **Alateens minors** are expected to attend the sessions.
8. **Age, gender identity and sexual orientation should be considered by the accompanying AMIAS when bringing Alateens to overnight events. (See WSO Guideline G-16) No girls in boy's sleeping rooms, no boys in girl's sleeping rooms without an AMIAS present.**
9. Possession of alcohol or drugs is strictly forbidden. All participating minors **using under**



medication must report it to their responsible AMIAS.

Participating **Alateens** ~~minors~~ are required to report any problems or rules being broken to an AMIAS or another adult before it has a chance to spoil the event.

10. All participating **Alateens** ~~minors~~ must report to their assigned AMIAS at the designated ~~curfew~~ times **listed on program or determined by the group.**
11. Participating minors who choose not to abide **with** ~~by~~ these rules may be sent home at their own expense.
12. **AMIAS** ~~Sponsors~~ from outside Wisconsin will be accepted at Alateen Conferences as long as they are certified by their home Area in accordance with WSO standards and their Area **Alateen Process Person (AAPP)** has verified current certification. **After this is received the WIUPMI Alateen Coordinator will send the Multi-Area Notification to all involved.**
13. Most Alateen Conferences and Conventions are closed events for Alateens, ~~and~~ their Alateen Group Sponsors/ **and** AMIAS only. Alateen conference committees may invite guest speakers. These guests should be identified to everyone attending the conference. Conference Boards may invite guests to participate in meetings/workshops at conferences or conventions provided at least one AMIAS is present.

#### **AREA 61 ALATEEN SAFETY AND BEHAVIORAL REQUIREMENTS**

(5/05) (9/08)

Information may be found in the following Conference Approved Literature publications:

- Guide for Sponsors of Alateen Groups (P-29)
- Al-Anon/Alateen Service Manual – (P-24/27)
- Alateen Safety Guidelines G-34
- **Alateen Conferences (G-16)**

Additional information may be found in the following:

- Area 61 Policy Manual
- ~~Area 61's Role of Sponsors~~
- Al-Anon Board Motion of December 2003 (WSO)

*Motion to rescind motion made by spring 2015 Policy Committee recommendations for updating 'Area/District Events Including Conferences/Conventions/Assemblies' and recommend to the AWSC the revised rules to send to Assembly for approval By Cathy T., second Susan B.)*

7. **Policy Guideline for using Area-owned Equipment**, Susan B.

More information is needed from the Treasurer. Tabled.

8. **Liability Insurance requested by group's facility**

Susan B. drafted an informational policy in regard to the above. It was revised by the committee and is suggested to be placed in 'Area 61 Wisconsin and the Upper Peninsula of Michigan Al-Anon/Alateen Policy Manual 2015 edition' under General Policies:

Area 61 does not offer or provide any form of blanket liability insurance covering its individual Al-Anon Family Group meetings\*

\*See Al-Anon/Alateen Service Manual for further information.

*Motion to recommend the AWSC take the Liability Insurance statement to Assembly for a vote (by Carol V.,(seconded Cheryl A.) **Motion carried.***

9. Group Records/Website recommendations, Carol V.

**Recommendation:** that there is more than one person who knows the passwords, logins and procedures for the Area Website.

**Recommendation:** that there is relationship with Website Coordinator and Group Records Coordinator, so that information can flow freely and in the area's best interest.

**Recommendation:** A task force be created to develop Policies regarding this relationship and WSO Policies about what is or is not allow to be put on website i.e. meeting lists, events, and links to other websites.

We decided to make a Task Force for this with members including Elizabeth S., Sandi H., and others to be assigned at the AWSC.

10. **AIS/LDC Program Director's role at Area Meetings**, Jaye



Jaye presented reasons to seat the AIS/LDC Program Director, Jeri Vatne, at Area meetings. We decided that Jeri should be seated with a voice and no vote. Carol V. will change policy about liaisons to clarify in our Policy Manual.

**11. Coordinator/Officer Report Template**

Carol V. presented the template and it was accepted with 1 minor change.

**10pm - MEETING ADJOURNED** by Debbie H.

*Motion made to adjourn the meeting (by Carol V., seconded by Cheryl A.). **Motion carried.***

**NOTE:** The next Policy Committee meeting is scheduled for Friday, March 3, 2017.

Respectfully submitted,

Jaye Roush  
Area 61 Secretary, Term 2016-2018

**Note:** *These minutes are not official until approved by the Policy Committee.*