

WHO WILL ~~WIUPMI AREA 61~~ RECOGNIZE AS AN AL-ANON MEMBER INVOLVED IN ALATEEN SERVICE (AMIAS)?

A recognized Al-Anon Member Involved in Alateen Service (AMIAS) is a responsible adult member of Al-Anon who attends Al-Anon regularly and who shares his or her recovery experience gained through working the 12 Steps, 12 Traditions and 12 Concepts. He/she will have passed the ~~WIUPMI's Area 61's~~ requirements for AMIAS. ~~He/she~~ **The AMIAS** helps the Alateens to focus on the Al-Anon program. It is in sharing recovery that we provide hope for the future.

Requirements for Al-Anon Members Involved in Alateen Service

1. Every Al-Anon member (including, but not limited to ~~AMIAS Sponsors~~, substitute ~~AMIAS sponsors~~, transportation providers, etc.) involved in Alateen service must:
 - a. Be an Al-Anon member regularly attending Al-Anon meetings.
 - b. Be at least 23 years old.
 - c. Have at least two years in Al-Anon in addition to time spent in Alateen, **if any.**
 - d. Not have been convicted of a felony, and not have been charged with child abuse or any other inappropriate sexual behavior, and not have demonstrated emotional problems which could result in harm to Alateen members. A child abuse and criminal records background check will be required for all adults involved in Alateen Service.
2. There must be at least one ~~AMIAS Alateen Sponsor~~ at every Alateen meeting. Note: Although not currently a requirement by ~~WIUPMI Area 61~~, we strongly suggest that each group have two ~~sponsors~~ **AMIAS present.**
3. The Area prohibits overt (**open**) or covert (**secret**) sexual interaction between any adult and Alateen member.
4. Any conduct contrary to applicable State of Wisconsin or State of Michigan laws is strictly prohibited by ~~WIUPMI Area 61~~.
5. ~~WIUPMI Area 61~~ requires procedures for Participating Minor Information and Permission Forms when applicable. (See ~~WIUPMI Area 61~~ Policy Manual for these forms.) The name of Alateen can only be used with functions in participation with or in conjunction with the structure of ~~WIUPMI Area 61~~ Al-Anon/**Alateen** Family Groups.

WIUPMI AMIAS and Alateen Group Registration/Updates Process

1. Contact the District Representative (DR) or Area Alateen Process Person (AAPP): areaalateenprocess@area61afg.org to let them know of your desire to become an Al-Anon Member Involved in Alateen Service (AMIAS) and complete necessary forms.
 - NOTE: The AMIAS application packet is available on the WIUPMI web site www.area61afg.org Select <Area Business> <General Documents-Forms> scroll to Alateen. Or, the AAPP can snail mail the application forms upon request. ~~Area 61 Alateen Sponsorship Registration Form, Al-Anon Member Involved in Alateen Service Form (GR-3).~~
 - Remember to have your DR review and sign your application before mailing it to the AAPP. ~~form and Alateen Registration/Group Records Change Form (GR-3)~~ If your District ~~is~~ does not ~~represented~~ have a DR, contact your WIUPMI Area Alateen Coordinator or the Area Alateen Process Person (AAPP).
 - “AMIAS may be certified by more than one Area; however, they must first be certified by the Area in which they reside.” WSO Al-Anon/Alateen Service Manual
2. ~~Obtain one fingerprint card from the Area 61 AAPP.~~ Make an appointment with a local law enforcement agency to and have your fingerprints taken. They will have the fingerprint cards. Applicant pays for fingerprinting so keep your receipt in case the fingerprinting needs to be repeated. Mail all completed forms and fingerprint cards to the AAPP. Email the AAPP to request the mailing address.
3. Pass the background check. Note: WIUPMI pays for the background check.
4. ~~Change the Alateen Registration/Group Record Change Form (GR3) if you are the group’s regular sponsor. The AAPP will forward the forms to WSO to register or update the group.~~ After the background check has been passed, the AAPP will submit the applicant as ‘Pending’ in the World Service Office (WSO) AMIAS Records Data Base.
5. ~~The AAPP will contact you and your DR to let you know of your registration.~~ WSO will assign an ID number, then the AAPP will notify the

AMIAS applicant and their DR of the registration. NOTE: Having a WSO ID# is not an indication of a certified AMIAS. An ID number can be assigned by WSO for other reasons such as being a DR or having an Area service position.

6. ~~Change the~~ Complete the Alateen Registration/Group Record Change Form (GR3) **to update the AMIAS and/or Current Mailing Address (CMA)** if you are **now** the group's regular ~~sponsor~~ AMIAS. **Send it to the AAPP arealateenprocess@area61afg.org** ~~will forward the forms to WSO to register or update the group~~ **for processing.**

NOTE: At the beginning of each year, WSO sends **every** Group CMA a form to update and verify the group's information. Upon receipt, complete the WSO form and use the enclosed envelope addressed to the AAPP for mailing.

7. ~~Update your group and sponsorship registrations, by submitting them to the current Area 61 AAPP each year by January 31 or date determined by WSO.~~ **Complete the required annual AMIAS recertification form upon receipt from the WIUPMI AAPP. WSO requires that Area records are kept current through this process.**
IT IS IMPORTANT TO notify the AAPP whenever there are changes to your name, mailing address, e-mail address or phone number.

NOTE: Groups ~~that are not in compliance~~ **that fail to comply with **WSO and WIUPMI** ~~Area 61~~ Guidelines will not be registered with WSO and will not be listed in schedules, **on** answering services or **on the WIUPMI** Web Site.**