



POLICY COMMITTEE MEMBERS		Present/Excused
<b>Delegate</b>	Cathy T.	P
<b>Alt Delegate</b>	Don B.	P
<b>Chairperson</b>	Denise M.	P
<b>Secretary</b>	Debbie H-F.	P
<b>Treasurer</b>	Ann J.	E
<b>Alateen Coordinator</b>	Connie O.	P
<b>Active Past Delegates</b>	Cheryl A.	P
	Renee H.	P
	Jim S.	P
	Carol V.	E

INVITED GUESTS		Present/Excused
<b>DR District</b>		

**7:33pm - CALL TO ORDER** by Don B. (as Denise M. was delayed) followed by a moment of silence and the Serenity Prayer

1. Introductions
2. Reading of the Concepts & Warranties, read around the room
3. Minutes from the prior Policy Committee Meeting on 3/6/2015, Debbie H-F.  
 A change was suggested to the 'Alateen Policy Manual Change' item. The revised text is:

Another suggestion was to revise the language in the ~~Participating Minors Information and Permission Form~~ *Area 61 Rules for Participating Minors at Area/District Events Including Conferences/Conventions/Assemblies, page 11, item 8* by adding the following sentence, "Sexual activity is prohibited by all participants."

*Motion made to approve the addition of the recommended sentence to the existing language in the ~~Participating Minors Information and Permission Form~~ Area 61 Rules for Participating Minors at Area/District Events Including Conferences/Conventions/Assemblies to take to the AWSC (by Cheryl A., seconded by Cathy T.). Motion carried.*

*Motion made to accept the minutes as amended (by Connie O, seconded by Cathy T.). Motion carried.*

Note: This policy change was approved at the Spring 2015 Policy Committee meeting but not taken to AWSC or Assembly. It should be voted on at the Spring 2016 AWSC to take to the Assembly.

**OLD BUSINESS**

1. **Task Force on AFG Area 61 Convention**, Denise M.  
 We need to elect a Convention Coordinator and get people to "step up" for volunteer tasks.  
 We also need to make sure we get 15% of groups attending Assemblies in order to have a quorum to conduct business (Area 61 Policy Manual, page 6, item 11). We must promote the importance of the Assemblies to the groups.  
 For the proposed Area 61 2016-2017 budget, we recommend increasing the budgeted expense amount for the Convention to \$1,500. The Policy Committee agrees.  
 Note: It was recommended that, in the future, the Policy Committee (as it exists today) transition to be a Steering Committee. Then look at creating two standing committees for Policy and Finance. It would be good to have time designated during our meetings for various committees, task forces, and thought forces to meet.
2. **Literature Thought Force**, Susan B.  
 See the *Fall 2015 AWSC Literature Thought Force Report* for detailed information.



The Policy Committee agrees with their recommendation that the Thought Force be dissolved and a Task Force be created.

3. **Policy Manual Update**, Debbie H-F.

Debbie gave an overview of revisions to documents in the “Supplemental Information” section of the Area 61 Policy Manual 2015 version to be printed for distribution at the Fall Assembly.

We discussed a policy change related to dissolving Action Committees.

We also discussed the possible addition of the following tasks to the Chairperson’s role:

- Setting up a Job Description Task Force at least one year prior to the Election Assembly.
- Ensuring people are tasked to do the new GR/DR orientation and Buddy Day.
- Adding AMIAS training requirements.

Since we will have a new slate of Officers and Coordinators next year and there is no way that these changes could be included in the Policy Manual being published, it was decided to pend action on these policy changes until the next panel (Spring 2016 Policy Committee Meeting).

**NEW BUSINESS**

4. **Insurance**, Cathy T.

We need to consider buying liability insurance now that we will be hosting conventions. Cathy T. will research further.

**9:02pm - MEETING ADJOURNED** by Denise M.

*Motion made to adjourn the meeting (by Cheryl A., seconded by Don B.). **Motion carried.***

**NOTE:** The next Policy Committee meeting is scheduled for Friday, March 4, 2016.

Respectfully submitted,

Debbie Harvey-Frederiksen  
Area 61 Secretary, Term 2013-2015

**Note:** *These minutes are not official until approved by the Policy Committee.*