



POLICY COMMITTEE MEMBERS		Present/Excused
<b>Delegate</b>	Cathy T.	P
<b>Alt Delegate</b>	Don B.	P
<b>Chairperson</b>	Denise M.	P
<b>Secretary</b>	Debbie H-F.	P
<b>Treasurer</b>	Ann J.	P
<b>Alateen Coordinator</b>	Open position	n/a
<b>Active Past Delegates</b>	Cheryl A.	P
	Renee H.	E
	Jim S.	P
	Carol V.	P

INVITED GUESTS		Present/Excused
<b>Assembly Coordinator</b>	Mary S.	P
<b>AAPP</b>	Connie O.	P

**7:30pm - CALL TO ORDER** by Denise M. followed by a moment of silence and the Serenity Prayer

1. Introductions
2. Reading of the Concepts & Warranties, around the room
3. Minutes from the prior Policy Committee Meeting on 3/1/2013, Debbie H-F.  
*Motion made to accept the minutes as presented (by Cathy T., seconded by Cheryl A.).*  
**Motion carried.**

**OLD BUSINESS**

1. **Mead Thought Force**, Ann J. & Mary S.  
 Recommend we stay with the Mead Hotel: centrally located, provides everything we need.  
*Policy Committee consensus was to stay at the Mead.*

Thought Force suggested that starting in 2014, we raise the registration fees for Spring Assembly from \$10-\$15 (raised \$5), Fall Assembly from \$15 to \$25 (raised \$10). After discussion, it was decided to leave the rate the same. Review at March 2014 Policy Committee when we have more facts about 2015 rates and State Convention. **Noted that the 2015 contract was signed at the beginning of 2013.** Look at increasing registration rates for 2015 at the Fall 2014 AWSC.

Assembly Coordinator will do all negotiating with the hotel. The Chair will sign all contracts.

We will continue to request that the hosting Districts submit a report after the event.

Breakfast included issue.

If we pay for a full buffet, like current, we don't have to pay for the Sunday morning speaker banquet room. (Tabled, include on Spring 2014 AWSC agenda.)

Assembly guidelines in the Policy Manual are outdated (it's in the Supplemental Information section). Assembly Coordinator can update the guidelines and present to the Policy Committee for approval (see next paragraph).

When do we change Supplemental Information sections in the Policy Manual? *It is flexible; changes can be approved by the Policy Committee or if deemed necessary, the AWSC.*

2. **Al-Anon State Conference Thought Force**, Denise M.  
 Used KBDM. Carol contacted AA Area 74 & 75 to see if they are thinking of having a state convention. Area 74 has not addressed this. Area 75 has had some discussion. Carol asked them to participate in our state convention.

Susan B. will be presenting information to the AWSC. Recommendation is to distribute information to group reps to decide if we should move forward with a Task Force.



## **NEW BUSINESS**

1. **What is the Policy Committee's Mission**, Denise M.  
Policy Committee addresses current policy and items that could become policy. Topics to be discussed can come from the AWSC or Policy.
2. **Meal Reimbursement for AWSC and Assemblies**, Denise M.  
Past Delegates should not have to have money out-of-pocket to stay in service (AWSC, Assembly, & NCRDM).  
Fall Assembly: Should Officers and Coordinators be reimbursed for the entire Assembly, not just the business meeting.  
Recommend an *Expense Reimbursement Thought Force* (including DRs/GRs) be created to review the expense reimbursement policy (Jim S. & Ann J. will participate).
3. **Cash Box for Assemblies**, Denise M.  
Currently, the Assembly Coordinator provides the \$100 starter money for the cash box at the Assemblies. *It was decided that the Assembly Coordinator will receive \$100 of Area money for the cash box (similar to how the Literature Coordinator starter cash works).*

**9:09pm - MEETING ADJOURNED** by Denise M.

*Motion made to adjourn the meeting (by Carol V., seconded by Renee H.). **Motion carried.***

## **NOTE:**

The next Policy Committee meeting is tentatively scheduled for Friday, February 28, 2014.

Respectfully submitted,

Debbie Harvey-Frederiksen  
Area 61 Secretary, Term 2013-2015

**Note:** *These minutes are not official until approved by the Policy Committee.*