

## WI Al-Anon/Alateen - Area 61

## Business Equipment Inventory

Type of Equip	Description	Service Position	Who Has Possession	Date Purchased	Estimated Condition	Serial Number	Purchase Price	Est. Value
Computer	Compaq-Presario CQ62 Notebook Windows 7 Home Premium, AMD V120 CPU, 2.2 GHz, 3GB RAM, 135GB hard drive Wireless mobile mouse (MS Office Professional 2010)	Secretary	Debbie H-F	8/13/2010	Excellent	CNF023D44Q	\$329.99	
Disk Drive	TEAC External Floppy Disk Drive	Secretary	Debbie H-F	Long ago	Good	4838202		
Projector	Epson EX5210 XGA projector	Assembly	Mary S	3/15/2012	Excellent	PSAK 1 Y04894	\$492.95	
Stapler	Panasonic AS-302 electric stapler, purchased for Unity Editor	Secretary	Debbie H-F	Long ago	Good	51253		
Calculator	Calculator	Literature	Ferrell N	Before 2007	Good			
Cart	Hand cart for transporting literature	Literature	Ferrell N	8/2010	Good		\$118.44	
Shelving	2 shelving units for literature storage	Literature	Ferrell N		Good		\$10	
Computer	Dell Inspiron 1100 Laptop Windows XP Home Edition Intel Celeron CPU 2.30 GHz, 256MB RAM, 28GB hard drive No wireless, can access internet with network cable (MS Office Professional 2003)	Secretary	Debbie H-F	2005	Working/ slow			
Computer	Dell Inspiron 1100 Laptop (same except has wireless internet card)	Group Records	Selwa P	2005	Unknown			
Printer	Dell All-In-One Printer A920	Secretary	Debbie H-F	2005	Prints but doesn't copy			
Printer	Computer Printer	Group Records	Jaye R	2005	Worked when last used 2 years ago			
Recorder	Realistic Cassette Tape Recorder	Secretary	Unknown	Unknown	Unknown			